



# Center Point-Urbana School District

## District Office Roles & Responsibilities

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### **John W. Elkin, Superintendent**

[jelkin@cpuschools.org](mailto:jelkin@cpuschools.org)

Board of Education  
Educational Policies  
Master Planning  
District/Community Collaboration  
District Spokesperson

### **Doug Koerperich, Executive Director of HR & Operations**

[dkoerperich@cpuschools.org](mailto:dkoerperich@cpuschools.org)

Human Resource & Employment Opportunities  
Workers' Compensation & FMLA  
Infinite Campus Coordinator  
Title IX & EEO Coordinator  
Oversees Operational Departments Including:  
Activities; Custodial/Maintenance/Food Service/Transportation

### **Melissa Hocking, Director of School Improvement & Student Services**

[mhocking@cpuschools.org](mailto:mhocking@cpuschools.org)

Special Education Coordinator  
Curriculum & Instruction  
District Assessment Coordinator  
Teacher Leadership & Compensation  
Special Services

### **Julie Klawiter, School Business Official & Board Secretary**

[jklawiter@cpuschools.org](mailto:jklawiter@cpuschools.org)

General Business Operations  
Payroll, Benefits, IPERS  
Budget Information  
Financial Transparency  
Tax, Levy, Bond Information



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### **Jenny Keeney, District Office Registrar**

[jkeeney@cpuschools.org](mailto:jkeeney@cpuschools.org)

Open Enrollment  
Payroll, Time Clock, Frontline  
Accounts Receivable  
State Reporting  
Employment Onboarding

### **Shiela Cooksley, Accounts Payable**

[scooksley@cpuschools.org](mailto:scooksley@cpuschools.org)

Purchase Orders Coordinator  
Accounts Payable  
Vendor Liaison